

Organisation: Age UK Hillingdon (Interactive Club)				<i>Amount Requested and years</i>	
Description Age UK Hillingdon is a voluntary dining centre/social club focusing on offering older residents a place to share a meal with others, build new friendships and take part in lots of different activities in a warm, friendly and safe environment.				£38,700 - 2019/20 £38,700 - 2020/21 £38,700 - 2021/22	
				Recommendation: £38,700	
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Dining Centre Grant 18/19</i>
70	cost covered by members	N/A	220 in a variety of roles	45,000 across a variety of roles	£38,700
Planned Activities for 19/20 include:					
<p>Clients attending the club prefer to buy or bring in their own home made foods and is a regular feature of the club. Tea, coffee and biscuits are provided which members pay £1 covering the 3 days. The majority of clients come from an Asian background and cook food for all, which is part of their culture. Many celebratory events taking place at the club include weddings, births, birthdays and festivals. Food is a big part of the celebrations and enjoyed by all attending the club. Open on Tuesday, Wednesday and Thursday weekly 10am-1.30pm. Additional activities include; guest speakers, exercise sessions, music, health talks such as diabetes, heart disease, talking therapies, board games and creative art activities. First Aid at home courses for members are held at the venue. The centre is accessible for people with disabilities. The average weekly attendance is 25-40 with an estimated 100 meals consumed per week. Referrals are from the Council's Social Services, GP Surgeries, Hillingdon For All, voluntary sector partners, self/families and other internal Age UK services. Transport to the venue can be via Dial-A-Ride, public transport, taxi and self transport.</p>					
Officer Comment					
<p>The grant application is for £38,700 per annum equating to £116,100 over 3 years. The grant is to cover staff and administration costs as well as hall hire. The organisation received £582,400 core grant funding in 2018/19 which provided for wider specific services and £1k funding from Leaders Initiative for a Christmas event in 2017/18. The club operates from The Methodist Church, Hayes. Members purchase or bring in their home made foods to share with everyone with tea, coffee and biscuits available for £1 over the 3 open days. Additionally members are offered the opportunity to take part in the clubs varied programme of activities outlined above. Dining Centres/lunch clubs support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. To ensure the popular services are of good quality regular member discussions take place and a yearly member's satisfaction survey is carried out with all information acted upon. Age UK Hillingdon collaborative voluntary sector partner organisations include; DASH, Hillingdon Carers, Harlington Hospice and Hillingdon MIND.</p>					
Recommendation: to sustain grant at current level as requested.					
Corporate Finance Comment					
<p>The organisation have requested a dining centre grant of £38,700 for 2019/20. Accounts relating to the last financial year 2017/18 have yet to be provided. Grant allocation at the same level as 2018/19 should be subject to the provision of accounts for 2017/18 demonstrating both financial viability and need for continued grant support as above.</p>					

DINING CENTRE GRANTS 2019/20 - 2021/22

<i>Organisation:</i> Bell Farm Christian Centre				<i>Amount Requested and years</i>	
<i>Description</i> Bell Farm Christian Centre is a voluntary dining centre/lunch club focusing on offering older residents a place to share a meal with others, build new friendships and take part in lots of different activities in a warm, friendly and safe environment. The service is focused around the provision of a meal which supports maintaining good nutrition for those that attend.				£35,998 - 2019/20 £35,998 - 2020/21 £35,998 - 2021/22	
				Recommendation: £18,000	
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Dining Centre Grant 18/19</i>
122	£9.38	£5.00	35	8,250	£16,892
<i>Planned Activities for 19/20 include:</i>					
<p>Provides freshly cooked 2 course meal, includes a hot meal and a pudding. Tea, coffee, squash and biscuits are available through the day. Open on Tuesdays weekly 11am-3pm, special occasions until 4.30pm. Additional activities include; day trips, holidays, arts/crafts, exercise classes and entertainment in the form of live plays and singers. The centre is accessible for people with disabilities. The average weekly attendance is 80 with an estimated 3,520 meals served per annum. Referrals are from the Council's Social Services, Sheltered Housing, The Woodland Centre, Age UK, GP Surgeries and Private Home Care Agencies. Transport to the venue via taxi, self transport, mobility scooters, public transport and Hillingdon Community Transport.</p>					
<i>Officer Comment</i>					
<p>The grant application is for £35,998 per annum equating to £107,994 over 3 years, an increase of 50% on 17/18 dining centre funding. This sum includes £9,140 to support outreach work with £26,858 for costs associated with the lunch club. Bell farm recently approached the Council for £5k for outreach work following the withdrawal of an external funder. The application also refers to trips and holidays, however these are typically funded separately through regular Leader's Initiative grants.</p>					
<p>The organisation received £50k core grant funding in 2018/19 which provided for wider specific services. Bell Farm Christian Centre is located in West Drayton. The two-course lunches are freshly cooked on-site with tea, coffee and biscuits available throughout the day. Members can take part in gardening and creative activities, enjoy music, sing-along sessions and parties and go on trips and holidays. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. To ensure the popular services are of good quality questionnaires are completed twice yearly with responses discussed at weekly Managers meetings and acted upon. In Autumn an annual review evening is held with everyone from the Older Persons Dining Centre plus volunteers come together to contribute to the future plans of the dining centre lunch club and activities programme.</p>					
<u>Recommendation:</u> to increase grant to £18,000 to reflect inflationary nature of uplift on current grant but not to the amount requested which is double the grant and appears to be to replace loss of other funding.					
<i>Corporate Finance Comment</i>					
<p>This grant application is for the dining centre of Bell Farm Christian Centre, in addition to the community organisation's core grant application.</p>					
<p>The majority of the grant will contribute towards the direct costs associated with running the weekly lunch club, with the remainder contributing towards outreach support for dining centre attendees and other local older people.</p>					
<p>The dining centre is expecting to make a £16k loss in 2018-19 and an £18k loss in 2019-20. Withdrawal of the grant would impact severely on the ability to maintain current levels of service or lead to price increases for users. BFCC supports individuals, families and the wider community in one of the most disadvantaged areas of London.</p>					

DINING CENTRE GRANTS 2019/20 - 2021/22

Organisation: Dovetail Community Centre				<i>Amount Requested and years</i>	
Description Dovetail Community Centre is a voluntary dining centre/lunch club focusing on offering older residents a place to share a meal with others and build new friendships in a warm, friendly and safe environment. The service is focused around the provision of a meal which supports maintaining good nutrition for those that attend.				£20,000 - 2019/20 £21,000 - 2020/21 £22,000 - 2021/22	
				Recommendation: £20,000	
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Dining Centre Grant 18/19</i>
150	£6.35	£4.00	20	3,000	£15,000
Planned Activities for 19/20 include:					
<p>Provides freshly cooked 2 course meal, includes a hot meal and dessert may be hot or cold, includes for salad occasionally in the summer months with ice cream always available as an alternative. Fruit juice and unlimited tea and coffee provided at no extra cost. Open weekly Monday to Friday 9.30am-2.00pm with drinks available before lunch for people to socialise. Lunch is served at 12 noon excluding Bank Holidays and 2 weeks Christmas and New Year period. A number of other local groups use the premises which meet in the morning, the organisation also run a bereavement service manned by volunteers which is free to users. The centre is accessible for people with disabilities. Average number of meals served; per day 40, weekly 190, monthly 800, annually 9,000 and forecast for year to April 2019 is 9,500. Referrals are from the Council, local care homes, private individuals and Age UK Hillingdon. Transport to the venue via Dial-A-Ride, taxi, public transport and Hillingdon Community Transport.</p>					
Officer Comment					
<p>The grant application per annum is outlined as above equating to £63,000 over 3 years. The organisation does not receive core grant funding. Grant is used primarily to employ a Catering Manager but with the increasing number of hours required due to the increase in meals served plus London Living Wage and pension contributions the grant received no longer covers the costs. Dovetail Community Outreach is based at Hillingdon Park Baptist Church, Uxbridge. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. To ensure the popular services are of good quality a service user questionnaire is planned with all suggestions from diners considered and implemented by the Catering and Line Managers. Volunteers assist the Catering Manager with food preparation, lay and clear tables, serve drinks and meals and help with the washing up. Additionally over the last year 7 Uxbridge College students with special needs completed work experience and community service in the dining centre. For a number of years the group Initially received £15k grant, served 2,000 meals per annum and due to popular demand are now serving 9,000 meals per annum and even with the grant are running at an anticipated shortfall of £6k this year.</p>					
Recommendation: Given the forecast shortfall and substantial increase in meals provided from 2,000 to now 9,000 per annum, increase grant to £20,000 p.a.					
Corporate Finance Comment					
<p>The organisation has made a loss of £25k in 2017-18. The £15k grant awarded represents 20% of total income in 2017-18.</p> <p>The £20k grant applied for does appear to be integral to the plans for local expenditure during 2019-20 in order to maintain delivery of the service, which is running a dining centre Monday to Friday. The grant requested for 2018/19 represents 27% of the organisation's total income and would significantly curtail their activities if not received.</p>					

DINING CENTRE GRANTS 2019/20 - 2021/22

Organisation: Northwood Live at Home Scheme				<i>Amount Requested and years</i>	
Description Northwood Live at Home Scheme is a voluntary dining centre/lunch club focusing on offering older residents a place to share a meal with others, build new friendships and take part in lots of different activities in a warm, friendly and safe environment. The service is focused around the provision of a meal which supports maintaining good nutrition for those that attend.				£7,000 - 2019/20 £7,000 - 2020/21 £7,000 - 2021/22	
				Recommendation: £7,000	
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Dining Centre Grant 18/19</i>
1124	£22.90 includes overheads and staff time	£8.00	76 in varied positions	8,000 across a variety of roles	£3,500
<p><i>Planned Activities for 19/20 include:</i></p> <p>Provides a healthy balanced, hot two course meal, plus vegetarian option, with cold drinks followed by tea or coffee. Open each Wednesday weekly 12.30pm-2.00pm. Additional activities include; friendship groups, assisted shopping trips, lunch outings, walks with breakfast/lunch, soup/sandwiches socialising, exercise classes and evening and weekend outings/trips. The centre is accessible for people with disabilities. The average number of service users is 27. Referrals are from the Council's Social Services, GP Surgeries, self-referral and Hillingdon For All. Transport to the venue via taxi, self transport, volunteer drivers and public transport. The group aims include pro-active outreach to increase diversity. The number attending lunches has steadily grown over the last three years and is valued by those who regularly attend. Members recognise the difference such a scheme has made to their lives as well as socialising with people who are in the same age bracket. Clients also appreciate the benefits of having a nutritious lunch and also seeing the food made from fresh ingredients and so well presented. Most members require assistance with transport and often have few other external opportunities to eat with friends.</p> <p><i>Officer Comment</i></p> <p>The grant application is for £7,000 per annum equating to £21,000 over 3 years, which would be a 50% increase on 2018/19 grant.</p> <p>The cost per meal is quoted at £22.90 'including overheads and staff time', which is significantly higher than other providers. Overall expenditure is put at £132k with income at £86k, with unrestricted balances of £80k.</p> <p>The grant is to cover food costs, resources, room hire, staff time, volunteer expenses and transport. The group received £15k core grant funding in 2018/19 which provided for wider specific services. Northwood Live at Home Scheme is located in St John's United Reformed Church, Northwood. The centre is accessible for people with disabilities. Clients look forward to attending the hot two-course lunch, socialising and making new friends as well as joining in the activities the centre has to offer. Members can take part in any of the described activities above and enjoy trips and holidays, these are subsidised and members unanimously rate the services as excellent value for money. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. To ensure the popular services are of good quality annual surveys are carried out and members regularly feedback suggestions which are acted upon. Additionally in 2017-18 156 children and young people actively engaged with the scheme, to befriend, entertain or teach old people.</p> <p><u>Recommendation:</u> That an increase to £7k per year is agreed in recognition of growth and development into wider areas.</p>					

Corporate Finance Comment

The organisation has made a loss of £4.5k in 2017. The £15k core grant awarded represented 12% of total income in 2017.

The increased request for £7k p.a. dining centre grant applied for does appear to be integral to the plans for local expenditure during 2019-20 in order to maintain delivery of the service, which is running a dining centre every Wednesday lunchtime. The requested grant represents 6% of the organisation's total income and would significantly curtail their activities or lead to increased prices for residents if not received.

DINING CENTRE GRANTS 2019/20 - 2021/22

Organisation: Ruislip, Northwood Old Folks Association - (Elm Park Club)				<i>Amount Requested and years</i>	
<i>Description</i> Ruislip, Northwood Old Folks Association (Elm Park Club) is a voluntary dining centre and lunch club focusing on offering older residents a place to share a meal with others, build new friendships and take part in lots of different activities in a warm, friendly and safe environment. The service is focused around the provision of a meal which supports maintaining good nutrition for those that attend.				£42,500 - 2019/20 £43,600 - 2020/21 £44,700 - 2021/22	
				Recommendation: £42,000	
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Dining Centre Grant 18/19</i>
130	£8.38	£4.50	10	1,600	£39,800
<i>Planned Activities for 19/20 include:</i>					
<p>Provides freshly cooked 3 course meal consisting of soup, a hot/cold main course and dessert all prepared and cooked on the premises. Tea or coffee can be purchased at 30p per cup. Open every week day 10.30am for members to socialise together before lunch being served at 12.30pm and on the three afternoons that the activities take place, the Club remains open until 3.30pm. The social activities take place on Monday, Tuesday and Wednesday afternoons consists of creative arts and crafts, games, and bingo. Additionally a monthly outing or visiting entertainment is organised for Saturday to a number of popular destinations and includes a planned November five day holiday to Eastbourne. The centre is accessible for people with disabilities. Meals served in 2017/18 was 6,475*. *Number of meals served in 2017/18 reduced from previous year due to the closure of the club for five weeks for building refurbishment works. Non Hillingdon residents pay an additional £1.00 per meal. Referrals are from Age UK and Hillingdon For All. Transport to the venue via taxi, self drive, family or friend, public transport, Dial-A-Ride, Association's minibus and Hillingdon Community Transport. The club aspires to continue to replicate providing a good service and quality cooked food at a low price, offer regular activities and outings as well as improve their website and better use of social media to publicise the club.</p>					
<i>Officer Comment</i>					
<p>The grant application per annum is outlined as above equating to £130,800 over 3 years. Meal costs are £8.38 with a £4.50 contribution from service users (£5.50 for any non-Hillingdon residents). Over 6000 meals were provided in 2017/18.</p> <p>The organisation does not receive Council core grant funding. The grant contributes towards food, staff, accommodation/utilities and transport costs. Elm Park Club is based at Ruislip Manor. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. To ensure the popular services are of good quality a service user questionnaire is carried out and all member suggestions considered and implemented by the group. The additional Saturday monthly activities and outings enhance the members quality of life through them socialising with friends and getting of the house. Volunteers assist by driving the Association's minibus, lay and clear tables, serve drinks and meals and help with social activities. The meal provides excellent value for money for members and some increase in the current grant would appear justifiable to meet rising staff and other service provision costs. The club has been generously supported by the Council for a number of years with a grant and without the financial support of the grant it is doubtful that the Association would be able to continue providing meals and social activities in the their present format.</p>					
<u>Recommendation:</u> The Centre provides regular meals and activities on a tight budget. Consider increase of £2,200 per centre to £42,000 to reflect inflationary type pressures.					
<i>Corporate Finance Comment</i>					
<p>The organisation made a £9K deficit in 2017/18, which is mostly attributable to an increase in staff costs (due to minimum wage increase) and other maintenance costs. The grant is estimated as 25% of total income, so any reduction in funding is likely to adversely impact upon the organisation's unrestricted</p>					

reserve balance. The organisation has a policy to retain sufficient unrestricted reserve balances to cover any minor increase in the organisations expenses. Furthermore, the Association has expressed its intention to continue to review its policies on reserves. In summary, it is clear that the organisation provides value for money in its offering to older residents , promoting social well-being and inclusion for all of it's members. In addition to this, there are no significant concerns with the current financial position of the organisation that would suggest a reduction in grant funding is necessary, given the positive outcomes that the organisation achieves for its members.

DINING CENTRE GRANTS 2019/20 - 2021/22

Organisation: Ruislip, Northwood Old Folks Association - (Tudor Club)				<i>Amount Requested and years</i>	
<i>Description</i> Ruislip, Northwood Old Folks Association (Tudor Club) is a voluntary dining centre and lunch club focusing on offering older residents a place to share a meal with others, build new friendships and take part in lots of different activities in a warm, friendly and safe environment. The service is focused around the provision of a meal which supports maintaining good nutrition for those that attend.				£42,500 - 2019/20 £43,600 - 2020/21 £44,700 - 2021/22	
				Recommendation: £42,000	
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Dining Centre Grant 18/19</i>
114	£8.38	£4.00	4	800	£39,800
<i>Planned Activities for 19/20 include:</i>					
<p>Ruislip, Northwood Old Folks Association operates Tudor Club in the same successful way as identified in the briefing note for their Elm Park Club. The team at Tudor Club provide a quality 3 course cooked lunch served at 12.30pm Monday to Friday, includes monthly activities and entertainment for members to enjoy and in addition a 5-day holiday is planned for November. Members can enjoy the social activities laid on by the club, such as creative arts and crafts, bingo, quizzes and entertainers provided on Monday, Wednesday and Friday afternoons every week. Tudor Club is accessible for people with disabilities. Meals served in 2017/18 was 5,894. Referrals are from Age UK and Hillingdon For All. Transport to the venue via taxi, self drive, family or friend, on foot, public transport, Dial-A-Ride and Hillingdon Community Transport. The aim of the club is to maintain serving healthy quality meals, continue organising well attended after lunch activities/outings, promote the club through better website and social media.</p>					
<i>Officer Comment</i>					
<p>The grant application per annum is outlined as above equating to £130,800 over 3 years. Meal costs are £8.38 with a £4.50 contribution from service users (£5.50 for any non-Hillingdon residents). Almost 6000 meals were provided in 2017/18.</p>					
<p>The organisation does not receive Council core grant funding. The grant contributes towards food, staff, accommodation/utilities, housebound party and admin. Tudor Club is based at Eastcote. In the same way as their Elm Park Club and to ensure the popular services are of good quality a service user questionnaire is carried out and all member suggestions considered and implemented by the group. Again, in the same way as Elm Park Club members the additional Saturday monthly activities and outings enhance the Tudor Club members quality of life through socialising with friends and getting out of the house. Volunteers assist to lay and clear tables, serve drinks and meals and help with social activities. The Association follows the tried and tested successful operating method to provide excellent value for money for Tudor Club members and some increase in the current grant would appear justifiable to meet rising staff and other service provision costs. The club has also been generously supported by the Council for a number of years with a grant and without the financial support of the grant it is doubtful that the Association would be able to continue providing meals and social activities in their present format.</p>					
<u>Recommendation:</u> The Centre provides regular meals and activities on a tight budget. Consider increase of £2,200 per centre to £42,000 to reflect inflationary type pressures.					
<i>Corporate Finance Comment</i>					
<p>The organisation made a £9K deficit in 2017/18, which is mostly attributable to an increase in staff costs (due to minimum wage increase) and other maintenance costs. The grant is estimated as 25% of total income, so any reduction in funding is likely to adversely impact upon the organisation's unrestricted reserve balance. The organisation has a policy to retain sufficient unrestricted reserve balances to cover any minor increase in the organisations expenses. Furthermore, the Association has expressed its intention to continue to review its policies on reserves. In summary, it is clear that the organisation provides value for money in its offering to older residents, promoting social well-being and inclusion for</p>					

all of its members. In addition to this, there are no significant concerns with the current financial position of the organisation that would suggest a reduction in grant funding is necessary, given the positive outcomes that the organisation achieves for its members.

DINING CENTRE GRANTS 2019/20 - 2021/22

Organisation: Yiewsley Methodist Church				<i>Amount Requested and years</i>	
Description Yiewsley Methodist Church is a voluntary dining centre/lunch club focusing on offering older residents a place to share a meal with others and build new friendships in a warm, friendly and safe environment. The service is focused around the provision of a meal which supports maintaining good nutrition for those that attend.				£2,000 - 2019/20 £2,000 - 2020/21 £2,000 - 2021/22	
				Recommendation: £2,000	
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Dining Centre Grant 18/19</i>
628	£2.00	£2.50	4	N/R	£2,000
Planned Activities for 19/20 include:					
<p>Provides a freshly cooked 2 course meal, includes a hot meal/dessert and tea or coffee. Open fortnightly on Wednesday 11.00am-1.30pm. Average number of meals served per session is 30 includes for volunteer lunches. The centre is accessible for people with disabilities. Transport to the venue is via public transport and Hillingdon Community Transport.</p>					
Officer Comment					
<p>The grant application is for £2,000 per annum equating to £6,000 over 3 years. Meal costs are low at £2 each and this sum is more than met by service user contributions of £2.50.</p> <p>The two-course lunches are freshly cooked on-site with tea or coffee available throughout the day. The organisation does not receive core grant funding. Grant is used towards minibuss, heating, lighting and equipment. The organisation is based at Yiewsley Methodist Church, Yiewsley. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. To ensure the popular services are of good quality a service user annual questionnaire is carried out plus feedback from clients is considered and implemented. Volunteers assist with food preparation, cooking, lay and clear tables, serve drinks and meals. The meal provides value for money through being affordable where members can socialise with friends. The club has been supported by the Council for a number of years.</p>					
Recommendation: to maintain grant at levels requested.					
Corporate Finance Comment					
<p>The organisation have requested a dining centre grant of £2,000 for 2019/20 and per year thereafter. The centre is small and voluntary run, audited balance sheets up to August 2018 show that the group carried over balances of approximately £3k. The group relies on its dining centre grant and would be unlikely to continue without the dining centre grant.</p>					